Thank you for your Freedom of Information request. Please find below our response:

1. Maverick spend

* What is the total percentage of spend classed as ‘maverick spend’ across your department in the following financial years?

\*Maverick spend is defined as any purchase made outside of the remit of the procurement function.

|  |  |  |
| --- | --- | --- |
| **Timescale** | **Maverick spend percentage** | **Maverick spend total** |
| 2012 – 2013 |  |  |
| 2013 – 2014 |  |  |
| 2014 – 2015 |  |  |
| 2015 – 2016 |  |  |

We do not record this information.

* Does your organisation have a sanction system in place for non-compliance to procurement practices? Non-compliance with any of our policies or standards can be treated as a performance or disciplinary matter.
* Does your organisation have incentives in place to encourage compliant sourcing? No.
* Does your organisation have a certain amount of quotes it must obtain for different levels of value? i.e Five quotes for spend over £10,000. Yes. These are detailed at <http://www.shropshirefire.gov.uk/sites/default/files/administration-23-part-2-section-1-procurement-procedure-overview.pdf> . Please note that the figures in this Brigade Order are subject to review.

1. Procurement team size and training

* Please state the total number of your procurement team in your department. 7 People who have diverse roles or work part time. Approximate time equivalent to 2 FTE posts.
* Of members of the procurement team, please state the number that have a CIPS or other professional procurement qualification. The Service does not pay professional subscriptions, and therefore does not hold this information.
* Of this number, how many are currently undergoing procurement training? One
* What training is available to your procurement staff? Tick all that apply;

|  |  |  |
| --- | --- | --- |
| **Training type** | **Response (please tick)** | **Additional comments** |
| In-house training | Y | When identified through development reviews |
| E-Learning | Y | When identified through development reviews |
| External training provider | Y | When identified through development reviews |
| Formal Body (CIPS) | Y | When identified through development reviews |

* Are purchase orders required for each transaction across your organisation? No, we have alternative arrangements e.g. procurement cards.
* What is the percentage of staff within your organisation that have access to an eProcurement system? None, this is managed through our finance system.
* Please name the provider of your e-procurement system. Not applicable
* Does your organisation feel there are any limitations to the current system? Not applicable

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Limitations of system** | **Satisfied** | **Un-satisfied** | **Additional comments** | |  |
| User friendliness |  |  |  | |  |
| User guides effectiveness |  |  |  | |  |
| Terminology easy to understand? |  |  |  | |  |
| Efficiency |  |  |  | |  |
| Multiple-quotes available? |  |  |  | |  |
| Traceability of transactions |  |  |  | |  |
| Supplier validation |  |  |  | |  |
| Implementation |  |  |  | |  |
| Cost |  |  |  | |  |
| Prevention of maverick spend |  |  |  | |  |
| Obtaining value per transaction |  |  |  | |  |
|  |  |  |  |  | |
|  |  |  |  |  |  |