



SHROPSHIRE & WREKIN FIRE & RESCUE AUTHORITY DRAFT INTERNAL AUDIT PLAN FOR 2024/25

| Audit Area | Source | Planned days 2024/25 | Service | Comment/ Potential Outline Scoping | Strategy link |
|-----------------------------|-------------------------------------|-----------------------------|-----------------|--|----------------------|
| Debtors | Fundamental to S&WFRS CRMP delivery | 2 | Finance | Standard financial system audit. Last completed in 2022/23. General ledger, creditors and Payroll all reviewed in 2023/24. | Annual Plan |
| SUB TOTAL | | 2 | | | |
| Corporate Governance | | | | | |
| Data Quality | Fundamental to S&WFRS CRMP delivery | 10 | Service Support | Highlighted on risk register. To include a review of proposed productivity data as required by the Government. Opportunity to apply shared knowledge and good practice across the WIASS. | Annual Plan |
| Corporate Health & Safety | Fundamental to S&WFRS CRMP delivery | 7 | Service Support | High level of inherent risk due to potential impacts. Full scope and coverage to be determined but expected to include a review of the process for completing and monitoring risk assessments. | Annual Plan |
| SUB TOTAL | | 17 | | | |

| System / Management Arrangements | | | | | |
|---|-------------------------------------|-----------|-----------------|--|-------------|
| Procurement & Contract Management | Fundamental to S&WFRS CRMP delivery | 10 | Service Support | Management including contract management. To review application of the governance arrangements in the context of operational requirements. | Annual Plan |
| IT Security, Network Resilience and Cyber Security | Fundamental to S&WFRS CRMP delivery | 8 | Service Support | Highlighted on risk register, high level of impact should this materialise. Opportunity to review changes made following a recent business continuity exercise, which identified a single point of failure. | Annual Plan |
| HR – Starters, Leavers and Movers | Fundamental to S&WFRS CRMP delivery | 10 | Service Support | Responsibility for recording changes has been passed to managers. Assurance that controls are operating efficiently and effectively, including checking/ validation. | Annual Plan |
| Absence Management | Fundamental to S&WFRS CRMP delivery | 6 | Service Support | Risk register highlights an upcoming review of the Occupational Health contract. Opportunity to identify potential enhancements. | Annual Plan |
| Workforce Development | Fundamental to S&WFRS CRMP delivery | 6 | Service Support | Risk register highlights recruitment and retention concerns in some services. Consultative review of the arrangements for attracting applicants and maximising retention of staff. Comparison with other organisations, so that suggestions for enhancements can be put forward. | Annual Plan |
| SUB TOTAL | | 40 | | | |
| Support | Good governance | 2 | | | |
| Follow up Reviews | | | | | |
| Audit Cttee support, annual planning and management liaison | Support | 5 | | | |
| SUB TOTAL | | 7 | | | |
| TOTAL CHARGEABLE | | 66 | | | |