

Review of Standing Orders and Scheme of Delegation to Officers

Report of the Clerk

For further information about this report please contact Anthea Lowe, Clerk and Monitoring Officer, on 01952 383219, or Germaine Worker, Head of Human Resources and Administration, on 01743 260210.

1 Purpose of Report

This report reviews the Fire Authority's Standing Orders for the Regulation of Proceedings and Business, Standing Orders relating to Contracts and the Scheme of Delegation to Officers and asks Members to note the report.

2 Recommendations

The Fire Authority is requested to consider and note that there are no proposed amendments to:

- Standing Orders for the Regulations of Proceedings and Business;
- Standing Orders relating to Contracts;
- Financial Regulations; and
- The Scheme of Delegation to Officers.

3 Background

As part of its constitution the Fire Authority has in place the following documents:

- Standing Orders for the Regulation of Proceedings and Business;
- Standing Orders relating to Contracts;
- Financial Regulations; and
- The Scheme of Delegation to Officers.

Although not a legal requirement, it is deemed good practice for local authorities to review the above documents annually.

4 Proposed Amendments

Following a review by Officers and the Legal Services Team at Telford & Wrekin Council there are no amendments as outlined below..

Standing Orders for the Regulation of Proceedings and Business

There are currently no proposed amendments to these Standing Orders.

Should any amendments be required to these Standing Orders in future they will be brought to the Fire Authority for ratification.

Standing Orders relating to Contracts

There are currently no proposed amendments to these Standing Orders.

Should any amendments be required to these Standing Orders in future they will be brought to the Fire Authority for ratification.

Financial Regulations

There are currently no proposed amendments to these Standing Orders.

Should any amendments be required to these Standing Orders in future they will be brought to the Fire Authority for ratification.

The Scheme of Delegation to Officers

There are currently no proposed amendments to the Scheme of Delegation to Officers.

Should any amendments be required to these Standing Orders in future they will be brought to the Fire Authority for ratification

5 Financial Implications

There are no financial implications arising from this report.

6 Legal Comment

The proposed changes to Standing Orders, Financial Regulations and the Scheme of Delegation to Officers are lawful and the Fire Authority has the power to act as proposed in this report.

7 Appendices

Appendix A

Standing Orders relating to Proceedings and Business

Appendix B

Standing Orders relating to Contracts

Appendix C
Financial Regulations

Appendix D
Scheme of Delegation to Officers

Please note that the Appendices have not been attached to this report in order to save paper and postage.

The current versions can, however, be viewed on the Fire Authority's website via the link below with proposed amendments being shown in bold italics and deletions struck through.

[14 June 2023 | Shropshire Fire and Rescue Service](#)

Hard copies of the documents are available to Members upon request.

8 Background Papers

There are no background papers associated with this report.