

**Shropshire and Wrekin Fire Authority
Performance Management Committee
Meeting at Brigade Headquarters, Shrewsbury
on Thursday, 30 March 2006 at 5.00 pm**

AGENDA

1 Apologies for Absence

2 Declarations of Interest

Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.

3 Minutes

To agree the minutes of the Inaugural Meeting of the Performance Management Committee, held on 9 January 2006, and that they be signed as a correct record. Attached marked **3**. **For decision**

4 Public Questions

To receive any questions, statements or petitions, of which notice has been received, from members of the public.

5 Performance Plan 2006-08

The report of the Chief Fire Officer advises Members of the proposed structure and contents of the Fire Authority's Performance Plan 2006-08, as recently approved by the Strategy and Resources Committee. Attached marked **5**. **For decision**.

6 Performance against Performance Plan 2005/06

The report of the Chief Fire Officer informs Members of the Brigade's performance in delivering the service objectives set out within the Fire Authority's Performance Plan 2005/06. Attached marked **6**. **For information**.

**7 Performance against Best Value Performance Indicators
April to December 2005**

The report of the Chief Fire Officer informs Members of the Brigade's performance against nationally prescribed Best Value Performance Indicators for the period 1 April to 30 December 2005. Attached marked **7**. **For decision**.

8 2005/06 Expenditure Statistics

The report of the Treasurer sets out the comparative financial information for fire authorities, as reported by the Chartered Institute of Public Finance and Accountancy. This will enable the Fire Authority to consider areas for further investigation with the intention of ensuring that any opportunities for improving performance are fully explored. Attached marked **8**. **For decision**.

9 Statement on Internal Control Improvement Plan

The report of the Chief Fire Officer informs Members that the Fire Authority's current Statement on Internal Control (SIC) Improvement Plan is being brought to a close, providing a summary of the improvements that have been made to the Authority's control systems as a consequence. It also highlights the need for those pieces of work that remain uncompleted to be included in the new SIC Improvement Plan that will be created as a result of the Statement on Accounts in June 2006.

Attached marked **9**. For information.

10 Internal Audit

The report of the Treasurer highlights the progress made on recommendations arising from the Fire Authority's internal audit for 2004/05, and also confirms the completion of the outstanding Risk Management element of the audit.

Attached marked **10**. For information.

11 Risk Management Audit Results

The report of the Chief Fire Officer informs Members of the results from the recent Internal Audit review of the Fire Authority's Risk Management System, and the actions being taken to improve those areas of weakness identified.

Attached marked **11**. For information.