

Shropshire and Wrekin Fire Authority
Audit and Performance
Management Committee
Meeting at Brigade Headquarters, Shrewsbury
on Thursday, 29 March 2007 at 5.00 pm

Agenda

- 1 Apologies for Absence**
No apologies for absence have been received.
- 2 Declarations of Interest**
Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.
- 3 Minutes**
To receive the minutes of the meeting of the Audit and Performance Management Committee, held on 7 December 2006, and that they be signed as a correct record. Attached marked **3**. **For decision**
- 4 Public Questions**
To receive any questions, statements or petitions, of which notice has been received, from members of the public.
- 5 Confidential Information**
To consider a resolution that the public be excluded from the meeting for items 6, 7 and 8 on the grounds that they involve the likely disclosure of information, which the Government has directed should, for the time being, be kept confidential.
- 6 Annual Audit and Inspection Letter and Use of Resources Auditor Judgements 2006 – Confidential**
Tony Corcoran and Dianne Hughes from the Audit Commission will attend to present the Annual Audit and Inspection Letter and the Use of Resources Auditor Judgements 2006. Attached marked **6a** and **6b** respectively.
For information
- 7 Fire and Rescue Service Performance Framework 2006/07 Overview and Outcomes – Confidential**
This report provides Members with a summary overview of the Fire and Rescue Performance Framework 2006/07 (introduced by the Audit Commission in 2006), together with the recently published performance results in respect of this Fire Authority. Attached marked **7**
For information

8 Performance Summary – Confidential

This report summarises the Fire Authority's statutory responsibility to prepare and publish an annual Performance Summary, and presents a draft of the document for consideration. Attached marked **8. For decision**

The meeting will revert to open session at this point.

9 Draft Improvement Priorities for Inclusion within the Best Value Performance Plan 2007/08

This report summarises the Fire Authority's statutory responsibilities to prepare and publish an annual best value performance plan and presents a suite of draft improvement priorities for consideration and inclusion within the plan at a later date. Attached marked **9. For information**

10 Performance against Best Value Performance Indicators April 2006 to December 2006

This report informs Members of the Brigade's performance against nationally prescribed Best Value Performance Indicators (BVPIs) for the period 1 April 2006 to 31 December 2006. Attached marked **10. For decision**

Please note that the extensive appendices to this report are not attached but can be viewed on the Fire Authority's website via the link provided below:

<http://www.shropshirefire.gov.uk/Docs/CFA/Meetings/Performance-Management/2007-03-29/07%20Appendix%20Performance%20v%20BVPIs%203rd%20Quarter%202006-07.pdf>

11 Performance Assessment – 14 Key Performance Indicators

This report informs Members of predicted performance assessment scores based on the current performance of the 14 Key Performance Indicators. Attached marked **11. For information**

12 Performance Plan 2006 – 08 Direction of Travel Statements – Progress Update

This report informs Members of progress to date against the Direction of Travel Statement contained within the 2006 – 08 Performance Plan. Attached marked **12. For information**

13 Internal Audit Programme

This report updates Members on progress with the 2006/07 audit programme and outlines this 2007/08 programme. Attached marked **13. For information**

14 Statement on Internal Control Improvement Plan - Closure Report

This report informs Members that the Fire Authority's current 'Statement on Internal Control (SIC) Improvement Plan' is being brought to a close, providing a summary of the improvements that have been made to the Authority's control systems as a consequence. It also highlights the need for those pieces of work that remain uncompleted to be included in the new SIC Improvement Plan that will be created as a result of the Statement on Accounts in June 2007. Attached marked **14. For information**