

**Shropshire and Wrekin Fire Authority**  
**Audit and Performance**  
**Management Committee**  
**Meeting at Brigade Headquarters, Shrewsbury**  
**on Thursday, 22 November 2007 at 5.00 pm**

**Agenda**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.

**3 Minutes**

Members are asked to agree the minutes of the meeting of the Audit and Performance Management Committee, held on 27 September 2007, and that they be signed as a correct record. Attached marked **3. For decision**

**4 Public Questions**

To receive any questions, statements or petitions, of which notice has been received, from members of the public.

**5 Internal Audit Programme 2008/09 to 2011/12**

This report recommends a four-year plan of audit work to be commissioned from the Internal Audit section of Shropshire County Council. Attached marked **5. For decision**

**6 Self Assessment Checklist for Audit Committees**

This report sets out at Appendix A the Fire Authority's compliance with the Self-assessment Checklist devised by the Chartered Institute of Public Finance and Accountancy (CIPFA) for measuring the effectiveness of an authority's Audit Committee. The Committee is asked to consider the Checklist and decide whether any further action is required. Attached marked **6. For decision**

**7 Retained Duty System Performance Monitoring**

This report provides information regarding the ongoing performance of the Retained Duty System in Shropshire. Attached marked **7. For information**

**8 Quarterly Summary of Progress within the Improvement Priorities Programme 2007/08**

The purpose of this report is to advise Members of progress within the Improvement Priorities Programme for quarter 2, July to September 2007. The information is collated from the Project Managers and this report represents the progress made within each of the nine improvement priorities identified during the strategic planning process earlier in the year. Attached marked **8. For information**



## **9 Performance Assessment – Key Performance Indicators**

This report informs Members of predicted performance assessment scores based on the current performance of the Key Performance Indicators. Attached marked **9. For information**

## **10 Performance against Best Value Performance Indicators April 2007 to September 2007**

This report informs Members of the Brigade's performance against nationally prescribed Best Value Performance Indicators (BVPIs) for the period 1 April to 30 September 2007. Attached marked **10. For information**

Please note that, in view of the size of the appendices, they are not attached to the report but can be viewed on the Fire Authority's website via the link provided below:

<http://www.shropshirefire.gov.uk/website//Docs/CFA/Meetings/Performance-Management/2007-11-22/10%20Appendix%20Performance%20against%20Best%20Value%20Performance%20Indicators%20April%20to%20September%202007.pdf>

## **11 Summary of Complaints and Compliments**

This report advises Members of summary details regarding the compliments and complaints received during 2005/06 and the first six months of 2006/07 (April – September). Attached marked **11. For information**

