

**Shropshire and Wrekin Fire Authority  
Meeting at The Shirehall, Shrewsbury  
at 2.00 pm on Wednesday, 19 December 2007**

**Agenda**

Members are asked to observe a minute's silence in memory of Firefighter John Averis, Watch Manager Ian Reid, Firefighter Ashley Stephens and Firefighter Darren Yates-Badley from Warwickshire, who lost their lives recently in the course of duty.

A memorial service for the four firefighters will take place on Friday, 25 January 2008 at Coventry Cathedral, which will be attended by the Chair of the Fire Authority.

**1 Apologies for Absence**

**2 Declarations of Interest**

Members are reminded that they should declare any personal and/or prejudicial interests at this point and that they should leave the meeting before any item, in which they have a prejudicial interest, is discussed.

**3 Minutes**

Members are asked to agree the minutes of the Fire Authority meeting, held on 17 October 2007, and that they be signed by the Chair as a correct record. Attached marked **3. For decision**

**4 Public Questions**

To receive any questions, statements or petitions, of which notice has been received, from members of the public.

**5 Constitution of Standards Committee**

This report informs Members of the forthcoming changes to the ethical framework that applies to elected Members and seeks permission to undertake work to ensure compliance with the new procedures contained in the Local Government and Public Involvement in Health Act 2007. Attached marked **5. For decision**

**6 Review of Scheme of Delegation to Officers and of Standing Orders**

This report seeks agreement to the additional amendments to the Scheme of Delegation to Officers and Standing Orders for the Regulation of Proceedings and Business, which stand adjourned from the last meeting of the Fire Authority, following the further review requested by Members at the Annual Meeting. Attached marked **6. For decision**



## **7 Member Champion Presentations**

In view of recent changes in the Councillors acting as various Member Champions and the illness of another there will be no presentations to this meeting. Furthermore, the Fire Authority is asked to consider whether the presentations should be made annually as opposed to every six months, which would in turn reduce the number to be made at each meeting.

**For decision**

## **8 Standards Committee**

Members are asked to receive and note the minutes of the Standards Committee meeting, held on 29 October 2007. Attached marked **8**

**For information**

## **9 Strategy and Resources Committee**

Members are asked to receive and note the minutes of the Strategy and Resources Committee meeting, held on 15 November 2007.

Attached marked **9. For information**

Please note that the reports considered by the Committee at item 5 (2008/09 to 2009/10 Revenue and Capital Budgets) are contained within the green booklet (attached as an appendix to report 14d 2008/09 to 2010/11 Summary and Options) and will form the basis of discussion at item 14 on this agenda.

## **10 Audit and Performance Management Committee**

Members are asked to receive the minutes of the Audit and Performance Management Committee meeting, held on 22 November 2007, and **agree the recommendations at items 5 and 6**. Attached marked **10. For decision**

## **11 Human Resources Committee**

Members are asked to receive the minutes of the Human Resources Committee meeting, held on 6 December 2007 **and agree the recommendations at items 6, 7 and 10**. To follow marked **11**.

**For decision**

## **12 West Midlands Regional Management Board**

Members are asked to receive the minutes of the West Midlands Regional Management Board (WMRMB) meeting, held on 25 October 2007, attached marked **12**, and **agree the recommendations at items 36/07,37/07 and 39/07**. **For decision**

The individual reports relating to all of the above recommendations can be found on the WMRMB website at:

<http://www.wmrmmb.co.uk/about-wmrmmb/meetings/public/2007-10-25-wmrmmb.htm>

If you require a hard copy of any of these documents, please contact Lynn Ince, Management Support Officer, at Brigade Headquarters on 01743 260225.



### **13 Integrated Risk Management Plan Consultation Results**

This report updates Members on progress with implementation of the actions in the 2007/08 Integrated Risk Management Plan (IRMP) Action Plan. It advises Members of the outcome of an extensive, three-month period of consultation on the Fire Authority's draft IRMP Action Plan for 2008/09, and recommends changes to these documents as a result of that consultation. In addition, it seeks approval for the IRMP Members' Working Group to progress the 2008/09 IRMP process to the implementation phase.

Attached marked **13. For decision**

### **14a Budget Monitoring to October 2007, including Prudential Guidelines**

This report details further variances that have been identified whilst monitoring the revenue budget for 2007/08, and also provides summary financial information for the Fire Authority as a whole. The Fire Authority's performance against its prudential indicators is also reported.

Attached marked **14a**

**For decision**

### **14b 2008/09 to 2010/11 Capital Report**

This report updates the capital programmes which were presented to the Strategy and Resources Committee in November, for more recent information.

Attached marked **14b. For decision**

### **14c 2008/09 to 2010/11 Service Developments, Efficiencies and Reductions**

This report sets out potential service developments that have been identified for the three years of the Public Spending Review. It also deals with efficiencies and service reductions.

Attached marked **14c. For decision**

### **14d 2008/09 to 2010/11 Budget Summary and Options**

This report summarises the budget situation so far. It presents the various options for further consideration and consultation during January, leading to a final decision by the Authority on 13 February 2008.

Attached marked **14d.**

**For decision**

Copies of the Strategy and Resources Committee reports 5 and 5a to 5e (in the green booklet) are attached for information.

### **15 Review of Charges for Special Services**

This report provides detail to the Fire Authority about the number and nature of special services requested by the public, and reviews the current tariff for consistency with other brigades, both regionally and nationally.

Attached marked **15. For decision**

### **16 Fire and Rescue Service National Framework 2008-11 Consultation Document**

This report brings to the attention of Members the recently issued Fire and Rescue Service National Framework 2008-11, together the supplementary Equality and Diversity Strategy.

Attached marked **16. For decision**



## **17 West Midlands Fire and Rescue Services Regional Control Centre Company Members' Agreement**

This report updates Members on the legal documentation required to complete the setting up of the Local Authority Controlled Company, known as 'West Midlands Fire and Rescue Services Regional Control Centre Company'. In particular, the report discusses the Members' Agreement, which is attached as an appendix. Attached marked **17. For decision**

## **18 European Commission Lifelong Learning Programme (Leonardo da Vinci)**

### **18a Members' Falck Visit**

This report provides an overview of the recent visit to Falck in Denmark of three Members of the Fire Authority and the Chief Fire Officer. Attached marked **18a. For information**

### **18b Update on Progress and Proposals**

This report appraises Members of progress with the current staff exchange programme facilitated through the European Commission's Lifelong Learning Programme and sets out proposals for further Member/staff development opportunities during 2008/09. Attached marked **18b. For decision**

## **19 The Scheme for Payment of Members' Allowances**

This report outlines the current position regarding Members' allowances and asks the Fire Authority:

- To agree its 2008/09 Scheme for the Payment of Members' Allowances;
- To agree a special responsibility allowance for the Member nominated to serve on the West Midlands Fire and Rescue Fire Services Regional Control Centre; and
- To note that the Independent Remuneration Panel will carry out a full review of Member allowances in autumn 2008.

Attached marked **19. For decision**

## **20 Dates of Meetings**

This report advises Members of the dates already agreed and proposed for meetings of the Fire Authority and its Committees for 2008 and 2009.

Attached marked **20. For decision**

